

Grades & Feedback

How to view grades and feedback

To see all the grades for a course, how the grade categories are weighted, and a running cumulative grade for the course:

1. Log in to the student page (lucerna.studyplace.us/student) or family page (lucerna.studyplace.us/family).
2. Click on the **Grades** icon.
3. Select a class on the left side.
4. To see detailed grade feedback for each submitted assignment, select the graded item and click the **Details and Feedback** triangle at the bottom of the window to expand that section.
5. If the teacher marked up the submitted document and returned the marked-up paper to the student, click in the Details and Feedback section to **Download** the feedback document. Be sure to download it to your hard drive and open it with Adobe Reader. If it opens in your browser, you may not be able to view all the comments.
6. If the assignment was graded with a grading rubric, click the **Rubric Results** button at the top or **View Rubric** in the Details and Feedback section to view the rubric.
7. To print a **Grade Report**, use the **Print** button on the **Grades** tab, and then your browser's print function. (Note that some use their system's "print as PDF" to generate a PDF document from this report.)

The screenshot displays the 'Grades' interface for a family user. The top navigation bar includes 'Family', 'Start', and 'Grades'. The main content area shows a 'Grades' tab with a table of assignments. The table has columns: Due Date, Type, Title, Items, Base, Bonus, Penalty, Score, and Out Of. A 'Details and Feedback' section is expanded, showing a 'Report-FD' with a 'View Rubric' button. A 'Download' button is also visible in the 'Feedback Updated' section. Green circles highlight the 'Grades' icon in the sidebar, the 'Print' and 'Rubric Results' buttons, and the 'View Rubric' and 'Download' buttons.

* Due Date	Type	Title	Items	Base	Bonus	Penalty	Score	Out Of
Gradebook Category: Unit 1 >> Final Drafts (Weight 80) 99%								
2022-09-15	Essay (Final)	Report Final Draft	1	100			100	100
2022-09-29	Essay (Final)	Analytical Essay Final Draft	1	99			99	100
2022-10-13	Essay (Final)	Essay of Onnosino Ideas Final...	1	102			102	102
* SP: Student Poll, AT: Automated Test								
Final Grade: 98.12%								
Unit 1: 98.14%								
Unit 2: 98.15%								
Unit 3: 99.08%								
Unit 4: 96.13%								

Details and Feedback

Report-FD [View Rubric](#)

Student [Name]
Section Honors Rhetoric Writing 11 (#1)
Lateness On Time, Thank You!
From Mrs. Teri Skidmore
Title Report FD
Score 100% (100 out of 100)
Submitted [Download](#) (14 Sep 2022 @ 04:01PM) - Receipt R9166244173

Feedback Updated [Download](#) (19 Sep 2022 @ 02:28PM)
 (12 Dec 2022 @ 10:51AM)

Comments Perfect job this week on your Final Draft! You made some real improvements and your arguments and facts are well-chosen, and nicely incorporated into the essay. Keep it up!